PROJECT SUBMISSION GUIDELINES (rev. Spring 2010)

CATEGORIES (not mutually exclusive/choose all that apply):

a. INSTRUCTION

This category focuses on effective instructional practice that leads to increased language development and cultural understanding and meets the needs of all students in the language classroom.

b. THE LEARNER

Twenty-first century skills include creativity, innovation, critical thinking, problem solving, and collaboration. This category focuses on strategies for helping language learners to acquire these skills as an integral part of their language learning experiences. Included are ways to differentiate instruction so that the individual needs of language learners might be addressed.

c. ASSESSMENT

This category focuses on assessing students, student outcomes or program effectiveness.

d. CULTURE

From study abroad to having students understand the relationship among the perspectives, practices, and products of the target culture(s), culture is an inextricable component of language teaching. This category focuses on projects that lead to increased cultural knowledge and understanding.

e. TECHNOLOGY

Technology is present in many 21st Century classroom activities. This category focuses on specific cutting edge technologies that promote language development and cultural understanding including social networking and global communities.

The project proposal must contain the following information:

a. DESCRIPTION: What is the project? What is the physical outcome of the project?

b. RATIONAL: Why is the project needed? How is the project going to help the program/course/class? Is the project creating new material or revising old?

c. AUDIENCE: You must indicate the intended audience to which your project is most appropriate (e.g. colleagues, students, Columbia/Barnard only, etc.).
d. CONTENT: The content of your project proposal must be very clear, specific and detailed. It must describe specific knowledge and skills and/or improvement in teaching/learning that can occur.

e. TIMELINE: The project proposal must include a realistic timeline for the completion of the project.

f. EVALUATION: How is the project going to be assessed/evaluated? How will you know if it worked or not?

g. TYPES of RESOURCES: What kind of resources are you going to need to complete the project (e.g. technical assistance, books, etc.)?

h. BUDGET: A detailed breakdown of the estimated cost of the project.

i. SAMPLE: Attach a sample chapter or an example from the final product.

Please send your project proposals to Bill Koulopoulos (vk169@columbia.edu) by March 31st 2012.